

“YEAR OF YOUTHFULNESS”

PUBLIC SERVICE MINISTRY

CIRCULAR NO.15/1985

REFERENCE NO. PS:16/0

FROM: Permanent Secretary,
Public Service Ministry.

SUBJECT:

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers.

Actual number of Persons. Employed in the Traditional
Public Service in Central Ministries/ Regions at
1985-07-01.

DATE: 1985-07-12

I shall be very grateful if you submit by 30th July, 1985 data reflecting the number of Persons employed in the various positions (Pensionable and Non-pensionable, male and Female) in your organization at 1985-07-01, in accordance with the attached format at Appendix A and for employees employed on projects in accordance with the format at Appendix B.

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D.I.N Grant
For Permanent Secretary
Public Service Ministry.

APPENDIX A

ACTUAL NUMBER OF PERSONS EMPLOYED AT 88-07-31

Category, Occupational group and Occupations	Pensionable		Non- Pensionable		Remarks
	Male	Female	Male	Female	
<u>Category A: Administrative</u> (please List the Position/s)	Sub- total	Sub- Total	Sub- Total	Sub- Total	
<u>Category B: Senior Technical</u>	Sub- total	Sub- total	Sub- total	Sub- total	
<u>Category d: Other Technical and Craft skilled</u>	Sub- total	Sub- total	Sub- total	Sub- total	
<u>Category E. Clerical and Office Support</u>	Sub- total	Sub- total	Sub- total	Sub- total	
<u>Category F: Semi- Skilled, Operatives and Unskilled</u>	Sub- total	Sub- total	Sub- total	Sub- total	
<u>GRAND TOTAL</u>					

APPENDIX B

ACTUAL NUMBER OF PERSONS EMPLOYED ON PROJECT

Name of Project	Position	Male	Female	Total	Remarks